

George Mason University Korea
Carter School for Peace and Conflict Resolution
CONF 370: Internship for Credit (3 Credits)
Fall 2023

Instructor: Dr. Roland B. Wilson
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Office Hours:
Thursdays: from 1000-1200
and by appointment

Course Description:

Welcome to Mason Korea and CONF 370 internship for credit, an experiential learning practice course offered as a three-credit course (unless a different arrangement has been made with the professor, Program Coordinator and internship organization/supervisor).

This course is created for more senior and mature students, on an individual basis, who can strictly follow a semi-independent schedule in consultation with the internship for credit manager (internship site manager) and professor. Internship for credit provides an opportunity for students to gain practical and professional experiences in conjunction with their academic development, and then reflect on those experiences, while applying the trinity of theory, research and practice in a real-world environment. Most of all, it shows your maturity to be a professional ambassador for George Mason University and the Carter School!

Course Overview:

During the internship for credit, student(s) will learn about the functions of their assigned work site and programs. Additionally, students will work with a variety of people and successfully take on a variety of responsibilities, which could include working on conflicts or other social issues; conducting research and working on a potential funded projects. To be successful at the internship, student(s) will interact on a regular basis with the project manager. You will also fully document your work, experiences and interactions. You will follow all work-related guidance and perform the other functions as may be assigned. Although some if not all of the internship may be fulfilled remotely/online, there will be meetings throughout the semester.

Note: The Carter School requires a minimum of 45 hours of internship work per credit hour earned (3 credits = 135 hours). Internship for Credit CONF 370 may be repeated within the degree for a maximum 9 credits.

Prerequisites/Requirements:

- For Undergraduate credit, unless otherwise approved, internships will be approved when the student has earned at least 30 credits and completed at least 9 credits of conflict coursework.

- Undergraduate students must be in good standing, have at least a 2.0 GPA and no outstanding incompletes in order to be approved for an internship.
- An internship may be completed at the student's current workplace ONLY if a student is completing different work under a different supervisor and the work has been approved by the Carter School Korea Internship Director/Program Coordinator, Dr. Wilson.
- Credit will not be given for past internships.
- Late applications will not be accepted.

Course Goal:

The overall goal of this course is to prepare students for complex circumstances in the real world by giving them the experience they need. Therefore, at the end of the course (experiential learning opportunity), students should be able to successfully use your conflict analysis and resolution (CAR) skills in a real-world environment, and provide future colleagues with knowledge and advise on how to successfully overcome difficult situations in a real-world environment.

Student Learning Outcomes:

Upon completion of CONF 370, you should be able to:

- (SLO 1) Understand and be able to describe major divisions and functions within the host organization you are working. This will be evaluated through the daily work you perform and end of semester report you write.
- (SLO 2) Understand the proper methods to successfully do research on complex subjects, and as appropriate, write grant/funding proposals for conflict resolution type projects. This will be evaluated throughout the internship through your reports and documented work.
- (SLO 3) Communicate effectively in both oral and written forms, applying appropriate rhetorical standards (e.g., audience adaption, language, argument, organization, evidence and analyses). This will be evaluated throughout the course in the weekly discussions with the professor and your professional interactions with external organizations as reflected in: Weekly meetings and monthly reports.
- (SLO 4) Successfully use your conflict analysis and resolution skills in the functions of your job. This will be evaluated by your end report and feedback from your sight supervisor.

Required Books:

N/A

Recommended Books:

Seitzer, Frederick A and Mary A King. "The Successful, Internship, Personal, Professional, and Civic Development in Experiential Learning." Cengage Books, ISBN: 13-978-1-285-07719-2

Course Policies and Information:

GMU Diversity Statement: George Mason University promotes a living and learning environment for outstanding growth and productivity among its students, faculty and staff. Through its curriculum, programs, policies, procedures, services and resources, Mason strives to maintain a quality environment for work, study and personal growth.

An emphasis upon diversity and inclusion throughout the campus community is essential to achieve these goals. Diversity is broadly defined to include such characteristics as, but not limited to, race, ethnicity, gender, religion, age, disability, and sexual orientation. Diversity also entails different viewpoints, philosophies, and perspectives. Attention to these aspects of diversity will help promote a culture of inclusion and belonging, and an environment where diverse opinions, backgrounds and practices have the opportunity to be voiced, heard and respected. Please see <http://ctfe.gmu.edu/professional-development/mason-diversity-statement/> for the full GMU diversity statement.

Carter School Diversity Statement: As a member of the George Mason University community, the Carter School seeks to create an educational environment that is committed to equality, fairness and inclusiveness. All conflict resolution courses operate with the fundamental understanding that work like this starts with each individual, but must also maybe institutional in nature. Moreover, students and faculty will work together to interrupt cycles of inequality, biases, racism and all forms of violence. It will also work to build knowledge and take actions that cultivate a more inclusive, and just learning environment for all participants, regardless of background. In all our efforts, we uphold a commitment to creating honest, respectful, supportive, and healing spaces where members of our community can meaningfully dialogue and learn together and from each other for the betterment of our entire community and the global society. Learn more about the Carter School's commitment to fairness, equality and anti-racism: <https://carterschool.gmu.edu/about/carter-school-anti-racism-statement>.

Course Content and Structure:

Over the course of the semester the student(s) will:

1. Have a monthly meeting with the professor (or as needed) to report on progress and to receive further guidance (more if needed);
2. Provide three monthly (1-2 page) reports (15 Sept, 15 Oct and 10 Nov) on the progress and interaction with your site location, colleagues and work (on BB under assignments);
3. As appropriate, provide, in coordination with your site manager any output from work related activities;
4. Provide 1-2 page summary of how this internship applies to the CAR field, and how this may help them obtain a future job related to peace and unification studies;
5. Create and provide final PPT to GMUK CAR major and minor students on the internship;
6. Provide a spreadsheet of work performed and hours worked, which is found at the end of this document;
7. Additionally, there are other requirements under the following website:

<https://sites.google.com/ugradcarfieldexperience.com/conf370internshipsyllabus/course-description>

Specifically, for the CAR program, all internships will:

- Revised and update their resume in English (and if you are a GMUK student, also in Korean)
- Created a full LinkedIn profile with updated CV
- Video reflection essay (short video) of your experiences as an intern

Note: Please disregard the dates on the website link above. Also, your monthly reports will replace your blogs listed on the website.

Meeting/Work Schedule:

The student(s) will arrange a meeting with the instructor monthly (and more as needed) for 60 minutes to report current status quo, discuss the work that has been done and will be done, and help the student further develop the proposal. Each time the student(s) meet, they will bring a list of questions and concerns regarding the assigned work to for clarification. The student is required to maintain in constant contact with the professor.

Expected Outcome / Products:

As stated above, the student(s) will provide concise information on all projects worked on or completed. Students will also perform any other functions the sight supervisor asks of you. In addition, the student(s) will provide a 1–2-page summary of the how the work they did applies to the CAR field, and how this may help them obtain a future job related to peace and unification studies. Finally, the student(s) will provide a PowerPoint presentation, on their experience.

Method of Evaluation:

The professor will provide continuous and detailed feedback on each of the written assignments, and during the weekly meetings. The student(s) must take full advantage of the frequent discussions to clarify the understanding of the major themes and objectives of the working places during the course. In addition, the student(s) are urged to organize and submit the weekly meeting minutes and monthly reports to the instructor, as for a record of and for the future development of unification projects.

All work will be submitted via Blackboard by the due dates given below in word format using Chicago style formatting with proper academic citations in paragraph and with a proper bibliography. Times New Romans Font with 12 font size and double spaced.

Submission and Grading:

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| • Monthly Reports: (5% each): | 25% |
| • Midterm Assessment: | 15% (By end of Oct) |
| • Final PPT Presentation (what you learned): | 20% (20 Nov) |
| • Resume, LinkedIn, Video and timesheet: | 20% (25 Nov) |

Grading Scale:

Points Accumulated	Grade	GPA	Points Accumulated	Grade	GPA
97-100	A+	4.0+	80-82	B-	2.67
93-96	A	4.0	78-79	C+	2.33
90-92	A-	3.67	74-77	C	2.00
87-89	B+	3.33	70-73	C-	1.67
83-86	B	3.00	60-69	D	1.00
			0-59	F	0.00

