# Instructor: Chloe Mondok

**Email:** cmondok@gmu.edu

**Office Hours:** by appointment (over Zoom)

**Course Objectives:** The objective of this lab is to give students experience with conditioning procedures and to enhance individual writing abilities through APA-format lessons and assignments. APA skill development will be achieved through in-class assignments and two papers.

**Suggested Text (not required)**:

American Psychological Association. (2020). *Publication manual of the American Psychological Association,* 7th ed. Washington, D.C.: American Psychological Association.

*\*All written assignments require APA format so this is a good reference to have, but much of the same information can be found online at* [*Purdue OWL*](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html)*.*

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| Grading: The lab grade will consist of the following weighted components |
| Assignments | 4 Assignments **(10 points each)** | 40 points |
| Quizzes | 4 Quizzes **(5 points each)** | 20 points |
| Paper 1 | Title Page, Abstract, Introduction, + References | 20 points |
|  | Methods, Results, Discussion, + Appendix | 20 points |
|  | Revised Draft | 30 points |
|  | Peer Review of Revised Draft | 20 points |
|  | Final | 50 points |
| Paper 2 | Experimental Design | 10 points |
|  | Outline | 20 points |
|  | First Draft | 20 points |
|  | Revised Draft | 30 points |
|  | Peer Review of Revised Draft | 20 points |
|  | Final | 50 points |
| Total: | 350 points |

***This lab will count as 25% of your final grade in Psyc304***. ***NOTE: Students cannot pass the overall course if they fail to earn a passing grade (C or above) in the lab and/or do not meet the required word limit*** (writing intensive course).

**Add/Drop Deadline:** Should you decide to drop this lab and lecture, please note the following dates to drop this course (with and without tuition penalties). The last day to drop any courses without tuition penalty (100% tuition refund) is *September 6th.* The final drop deadline (50% tuition refund) is *September 13th.*

**Grades Scale**

A = 94 – 100%

A- = 90 – 93%

 B+ = 87 – 89%

 B = 84 – 86%
 B- = 80 – 83%

 C+ = 77 – 79%

 C = 74 – 76%
 C- - 70 – 73%

 D = 60 – 69%

 F = less than 60

**Technology Use:** Blackboard will be the principal vehicle of tech communication for this class. All work will be submitted via Blackboard, and course content, links, and notes will be made available on the course’s BB page**.** Considerations will be given to each individual’s circumstances; however, each student is responsible for seeking resolution to any technological issues while fulfilling all graded requirements of this course.

**Official Communications via GMU email:** Mason uses electronic mail to provide official information to students. Examples include communications from course instructors, notices from the library, notices about academic standing, financial aid information, class materials, assignments, questions, and instructor feedback. Students are responsible for the content of university communication sent to their Mason email account and are required to activate that account and check it regularly. If you are having your Mason mail forwarded to another account, please ensure that your Mason account doesn’t exceed the assigned limit, causing mail to bounce back to the sender.

**Statement of Academic Integrity:** George Mason University has an Honor Code, which requires all members of this community to maintain the highest standards of academic honesty and integrity. All violations of the Honor Code will be reported to the Honor Committee. It is expected that students adhere to and uphold the George Mason University Honor Code as it relates to integrity, including cheating, plagiarism, lying, and stealing. Information regarding the Honor Code and what constitutes academic dishonesty can be found in the University catalog or online at the following website: <http://www.gmu.edu/catalog/apolicies/>.

**Students with Special Concerns and Accommodations:** If you are a student with a disability and you need academic accommodations, please see me. You must also contact the Office of Disability Services (ODS) at 703-993-2474. All academic accommodations must be arranged through that office. It is important that all accommodations be made early in the semester.

**Late Policy:** *Assignments will be made available to you each Sunday leading into the week the assignment is due and assignment submissions are due on the following Sunday by 11:59 PM.* When a **PAPER** is late, up to a maximum of 5 days, a penalty of up to 15% of the original total points will be applied. Writing assignments are not eligible for the late penalty and will not be accepted. In case of an emergency, which gets in the way of course work, email me and we can discuss late work given proof of emergency (ex. hospitalization record, etc.). Please be sure to email me at least 48 hours before the due date.

**Make-up Policy**: Due to the online, asynchronous nature of this course, it is not expected that the schedule deviate from what is specified. Should something change, I will let you know via email. Accommodations for students will only be considered in the event of extraordinary circumstances (ex. laptop stolen AND week-long, campus-wide power outage AND you live on-campus). But make sure to email me if unsure.

**Schedule:** The schedule is charted below; however, it is important to note that deadlines are set regardless of technical difficulties or questions. Each student is responsible for mitigating the negative effects of any issues. There are various alternatives and options available to complete work on time. Students are expected to use viable data management (i.e., saving and backing up work) and time management strategies to mitigate typical, but unfortunate, issues (i.e., computer/laptop failure, Blackboard maintenance shutdown, student illness, etc.).

***\*Our schedule is based on progression of the 304 lecture and may change throughout the semester. Any changes will be announced by way of email and/or Blackboard.***

**Reading:** Reading should be completed by the dates indicated on the schedule.

**Writing Assignments:** These assignments will focus on improving knowledge of APA style and overall writing skills. Throughout the semester, there will be a total of six writing assignments in addition to the papers that will allow students to focus on specific components to writing including understanding APA, integrating information from the scientific literature, creating an annotated bibliography, etc. Assignments will be uploaded and available on Blackboard.

**Quick Quizzes:** Four quick quizzes based on material to familiarize you with APA style and research strategies will prepare you for the research paper assignments.

**Papers:** The first paper will be an APA-style research paper based on a classical conditioning experiment. Information pertaining to the experiment will be provided. Detailed instructions, grading rubrics, and a sample paper will be available on Blackboard. The second paper will be an APA-style research proposal for an experiment you create. A peer-review component will allow you to benefit from the insights of your peers and learn to provide constructive feedback to others. Again, detailed instructions, grading rubrics, and a sample paper will be available on Blackboard.

**Extra Credit:** For Paper 1 and Paper 2, each student is required to complete one peer review, resulting in a total of two peer reviews for the semester; however, a student may opt to complete one additional peer review for Paper 1 and/or Paper 2 for up to 5 extra credit points that will be counted towards the final grade of that paper.

**Feedback:** Feedback is an integral part of becoming a better writer. As such, I will be providing personalized feedback for each of your paper submissions. In addition to general notes about writing such as grammar, etc., I will mostly be writing feedback on APA and elements stated in the rubric for each paper. Feedback can be found by opening your assignment once it has been graded (note: this is different than the comment section in your grade portal). Reviewing the feedback and revising your drafts are imperative to the class and are an important part of your grade. If for some reason you have problems viewing your feedback, please reach out to me immediately.

**Writing Intensive:** Psyc304 has been approved as a writing intensive course. The laboratory portion of this course requires students to complete 2 APA-style papers, for a combined minimum 3500 words written. The completion of these, along with the completion of Psyc304 with a grade of “C” or better, fulfills the writing intensive requirement for the Psychology major.

* The APA publication manual online: <http://owl.english.purdue.edu/owl/resource/560/01/>
* Students can also utilize the GMU writing center: <http://writingcenter.gmu.edu/>

**Schedule for Fall 2022**

**Week 1: August 22nd – 28th**

 Read and Watch: Library Tutorials

 Quick Quiz: Research Tools and Search Techniques

 Submit Assignment: Annotated Bibliography

Start work on: first half of Paper 1 (Title Page, Abstract, Introduction, and References)

**Week 2: August 29th – September 4th**

 Watch: Slideshow on APA style

Quick Quiz: APA Style Overview

Submit Assignment: APA Worksheet

Submit: first half of Paper 1 (Title Page, Abstract, Introduction, and References)

**Week 3: September 5th – 11th**

 Read: Citations in APA

 Quick Quiz: APA In-Text Citations

Submit Assignment: Citations Worksheet

Start work on: second half of Paper 1 (Methodology, Results, Discussion, + Appendix)

**Week 4: September 12th – 18th**

Submit: second half of Paper 1 (Methodology, Results, Discussion, + Appendix)

Submit Assignment: Practice Peer Review

Revise: Paper 1

**Week 5: September 19th – 25th**

 Read: References in APA

 Quick Quiz: APA References

Send: Paper 1 Revised Draft to Peer and Instructor

**Week 6: September 26th – October 2nd**

 Submit: Paper 1 Peer Review to Peer and Instructor

 Extra Credit: additional Peer Review (optional)

**Week 7: October 3rd – 9th**

 Submit: Paper 1 Final Version

**Week 8: October 10th – 16th**

Submit: Paper 2 Experimental Design

Start work on: Paper 2 Outline

**Week 9: October 17th – 23rd**

 Submit: Paper 2 Outline

**Week 10: October 24th – 30th**

 Submit: Paper 2 First Draft

**Week 11: October 31st – November 6th**

 Revise: Paper 2

**Week 12: November 7th – 13th**

Submit: Paper 2 Revised Draft to Peer and Instructor

**Week 13: November 14th – 20th**

 Submit: Peer Review of Paper 2

 Extra Credit: additional Peer Review (optional)

**Week 14: November 21st – 27th**

 Enjoy Thanksgiving Break!

Revise: Paper 2

**Week 15: November 28th – Dec 4th**

 Submit: Paper 2 Final Version