

KORE 490: Internship in Korean Studies

Department of Modern and Classical Languages
George Mason University

TIME AND CLASSROOM

INSTRUCTOR

Office hour: TR 11:00-17:00 (by appointment)

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Prerequisite: KORE 202 and one 300-level KORE core course

Course Description:

KORE 490: Internship in Korean Studies offers working opportunities for students who are pursuing either the Minor in Korean Studies or the Major in Concentration in Korean, Foreign Languages to engage with real Korean speaking world. Students will work at offices in George Mason University, Korea. This experience allows students the opportunity to practice Korean Language and the cross-cultural knowledge acquired through academic preparation, while working with Korean and English spoken working environment. Student interns need to complete assigned work at the internship site and need to complete academic assignments. The assignments vary depending on the number of credits.

Recommended Course Materials:

비즈니스 한국어 2 (세종학당재단)

<https://jobs.goabroad.com/search/south-korea/jobs-abroad-1>

<https://targetjobs.co.uk/careers-advice/working-abroad/341528-working-in-south-korea>

<https://www.quora.com/What-is-it-like-to-work-in-South-Korea>

<http://english.seoul.go.kr/life-information/work/employment/1-scope-of-activities-and-employment-for-foreigners-in-korea/>

<http://www.expattarrivals.com/asia-pacific/south-korea/working-south-korea>

How is KORE 490 Assessed?

All students who are enrolled in KORE 490 must work the requisite number of hours and submit a timesheet to the KORE 490 internship adviser. Students also need to submit the following assignments.

Grading Scale

A ⁺ : 96.6-100%	A: 92.6-96.5%	A ⁻ : 89.6-92.5%
B ⁺ : 86.6-89.5%	B: 82.6-86.5%	B ⁻ : 79.6-82.5%
C ⁺ : 76.6-79.5%	C: 72.6-76.5%	C ⁻ : 69.6-72.5%
D: 59.6-69.5%		
F: 0-59.5 (failing grade)		

Three Credit Internship

1. Workplace Evaluation (Preparation and Participation) 50%
2. Midterm Workshop (Report: 1-2 pages) 10%
3. Final Presentation (20 min) 20%
4. Final Report (5 pages) 20%

Participation and Preparation [22 Feb~4 Jun]

Students are expected to study thoroughly about their arranged workplace before they start internship. A student's supervisor will evaluate every attendance, preparedness, and internship performance at the site. An appropriate attire and professional communication skills are expected.

Midterm Workshop [12 Apr ~ 16 April]

In the middle of each internship, students need to have an online workshop with faculty advisor. During this workshop, students report their working condition, accomplishment and challenges, work-related languages, and specific job skills and a faculty member gives constructive feedback to continue internship successfully. (Report: 1~2 pages)

Final Presentation [13th Jun]

Each student need to present their findings in work places, discrepancies between theories and practices, applicability of their acquired knowledge, and suggestion for future internship-related career paths. (20 min)

Final Portfolio [13th Jun]

Upon finishing internship, students are expected to submit 5-7 pages report about their internship experiences.

INTERNSHIP TIME SHEET

[illegible]

Total Hours_____ (Please copy this sheet as needed to record ALL hours at internship site)

Student's signature Date

Site Supervisor's Signature Date

Modern and Classical Languages

PORTFOLIO GUIDELINES

All students enrolled in an internship MUST document their learning by completing a portfolio, in addition to other requirements specified by the faculty internship advisor. Please use the following information as a guide throughout your internship so that you will be ready to submit, in person, the portfolio at the end of your internship. Your final portfolio should be submitted to your faculty advisor sponsoring your internship.

What is an internship portfolio?

An internship portfolio is a collection of materials assembled by the student intern to demonstrate the knowledge and skills acquired through a particular set of experiences. By documenting their experiences, students focus on assessing their successes and failures as part of the life-long nature of learning. By reflecting on their experiences, students prepare themselves to take the next step toward their learning objectives. The portfolio should follow closely the cycle of learning itself: **planning, doing, observing, and reflection.**

Why develop an internship portfolio?

Your Internship Portfolio is the capstone experience of the internship and will provide substantial documentation of the learning for which you are earning credits. You might think of the portfolio as an ongoing formative plan in which you set goals, document evidence of goal attainment, analyze and reflect on changing knowledge, identify areas for improvement and establish additional directions for continued growth. This project should help you move beyond “here is what I have done” to “here is what all this means” for your learning goals. You will substantiate your claims for learning through reflection and explanation, but also assume responsibility for charting a future course for growth and learning. Specific reasons for completing the portfolio include:

- To assess your learning;
- To document your progress;
- To connect your work experiences with your knowledge base;
- To encourage reflection on personal and academic goals;
- To provide evidence of performance;
- To document acquisition of specific skills or knowledge;
- To record your intellectual and personal growth; and
- To prepare yourself for the next learning step

What must be included in the portfolio?

Although the portfolio is a creative product documenting your learning in the internship, the following structure should be followed:

1. An outside front cover [your name, semester, internship site]
2. Title Page [name, date, semester, faculty internship advisor]
3. Table of Contents [with page or section numbers]
4. Introduction
 - a. Introductory Essay [2 pages] on why you planned this internship.
 - b. Job or Internship Description
 - c. Organizational description and other materials
 - d. Internship Contract
5. Documentation of Learning (place each item in context; relate to concentration courses and theory where appropriate)
 - a. Internship Time Sheet
 - b. Samples of internship work, affirmations, or honors
 - c. Revised Resume [incorporating your newly completed internship]
 - d. Sample Cover Letter [showing how you would present yourself for the next internship/job]
 - e. Upload the Revised Resume and CV on LinkedIn (linkedin.com) and add your page link on the Resume.
6. **Reflective Integrative Essay: a minimum of 5 pages written component that includes citations from scholarly literature related to your concentration field.**
7. Excerpts from journal entries written while completing the project references to observations of and/or interviews with people who have expertise related to the project topic, feedback from other individuals relative to the on-going development of the end product, etc.
8. Assessment of the Internship Placement Site