



Undergraduate Academic Affairs  
College of Humanities and Social Sciences

APPEAL REQUEST FORM

	OFFICE USE ONLY
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Name: \_\_\_\_\_

G#: \_\_\_\_\_

Address: \_\_\_\_\_

Mason email: \_\_\_\_\_

Official correspondence will be sent to this address.

\_\_\_\_\_  
City State Zip

Telephone: \_\_\_\_\_ Message? yes/no  
if yes, we will leave a detailed message on voice mail

Major: \_\_\_\_\_

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Note that any required documentation must be provided within 30 days of receipt of your request to the Undergraduate Academic Affairs Office. **After 30 days, the request will be filed without review.**

Request being appealed: \_\_\_\_\_ First or second appeal: \_\_\_\_\_

State your specific reasons for the appeal and the details you wish the, Dean, Deans' Council, or the Student Policies and Appeal's Committee to consider.

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**Read and Sign:** I understand that requests are not effective unless approved by the Undergraduate Academic Affairs Office. I certify that the above information is accurate and not in violation of the Honor Code. Acceptance of requests for Dean's review does not guarantee approval or a definite date when a decision can be reached. I have read and will comply with the rules, regulations, requirements and academic policies of the college and university.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date