



Undergraduate Academic Affairs
College of Humanities and Social Sciences

CLEMENCY REQUEST FORM

| | |
|--|-----------------|
| | OFFICE USE ONLY |
|--|-----------------|

Name: _____

G#: _____

Address: _____

Mason email: _____

Official correspondence will be sent to this address.

City State Zip

Telephone: _____ Message? yes/no
if yes, we will leave a detailed message on voice mail

Major: _____

1) **Were you absent from Mason for 3 consecutive calendar years?** Yes No

2) **Semester of return to Mason:** Fall Spring Summer **Year** _____
(this request must be filed within the first 12 months back at Mason)

Approval of clemency is neither automatic nor guaranteed and no student will be considered for more than 16 hours of clemency. Additional criteria may also apply, including academic requirements. Please review our website for more policies regarding clemency.

Please list courses below that you wish to be taken out of the computation of your cumulative Mason GPA.

| Course(s) requested with section number | Semester taken | Credit Hour | Grade |
|---|----------------|-------------|-------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total: | | | |

Read and Sign: I understand that requests are not effective unless approved by the Undergraduate Academic Affairs Office. I certify that the above information is accurate and not in violation of the Honor Code. Acceptance of requests for Dean's review does not guarantee approval or a definite date when a decision can be reached. I have read and will comply with the rules, regulations, requirements and academic policies of the college and university.

Student's Signature

Date