



Undergraduate Academic Affairs  
College of Humanities and Social Sciences

**CLEMENCY REQUEST FORM**

	OFFICE USE ONLY
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Name: \_\_\_\_\_

G#: \_\_\_\_\_

Address: \_\_\_\_\_

**Mason email:** \_\_\_\_\_

Official correspondence will be sent to this address.

\_\_\_\_\_  
City State Zip

Telephone: \_\_\_\_\_ Message? yes/no  
if yes, we will leave a detailed message on voice mail

Major: \_\_\_\_\_

1) **Did you attend Mason over 3 consecutive calendar years ago?** Yes/No

2) **Semester of return to Mason (circle):** Fall Spring Summer Year \_\_\_\_\_  
(this request must be filed within the first 12 months back at Mason)

Approval of clemency is neither automatic nor guaranteed and no student will be considered for more than 16 hours of clemency. Additional criteria may also apply, including academic requirements. Please review our website for more policies regarding clemency.

**Please list courses below that you wish to be taken out of the computation of your cumulative Mason GPA.**

Course(s) requested with section number	Semester taken	Credit Hour	Grade
		<b>Total:</b>	

**Read and Sign:** I understand that requests are not effective unless approved by the Undergraduate Academic Affairs Office. I certify that the above information is accurate and not in violation of the Honor Code. Acceptance of requests for Dean's review does not guarantee approval or a definite date when a decision can be reached. I have read and will comply with the rules, regulations, requirements and academic policies of the college and university.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date