



Payment Guide

Step 1: Receiving the Invoice

- Students will receive an invoice as per the sample below.
- The invoice will be sent via the student's Mason Live account (@gmu.edu).
- Click on 'View Invoice' to be taken to proceed.

George Mason University Korea <no-reply@flywire.com>



Hi Your Name

Your new invoice from George Mason University Korea is now available for review.

Select the button below to view your invoice or make a payment now.



Thank You, George Mason University Korea

Flywire: Payments solved

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Step 2: Viewing the Invoice

- View the breakdown of the invoice.
- To make your payment, click 'Pay Invoice' on the top right-hand corner.

INVOICE			GEORGE Korea	INVOICE STATUS Current Payment initiated Pending	
TO Your Name	FROM George Mason University Kore mkfinan@gmu.edu Please contact Student Account Office : 5F #502, Phone: +82-32-626-5028, Fax: +82-32-222-7666 Korea, Republic of Ref. ID3VB5	:a	INVOICE DATE 02/08/2022 DUE DATE 02/18/2022 ISSUED IN USD	Funds received by Frywire Pending Funds delivered Pending	
	BALAN	CE DUI	E \$ 7 000.00		
IAME escription	BALAN UNIT PRICE	CE DUI	E \$ 7 000.00 Amount		
IAME Description Fuition Spring 2022 Term	BALAN UNIT PRICE 10 000.00	CE DUI QTY 1.00	E \$ 7 000.00 Amount 10 000.00		
IAME Description Fuition Spring 2022 Term Opposit Spring 2022 Deposit	BALANO UNIT PRICE 10 000.00 -1 000.00	СЕ DUI QTY 1.00 1.00	E \$ 7 000.00 AMOUNT 10 000.00 -1 000.00		
AME bescription iuition pring 2022 Term Deposit pring 2022 Deposit Scholarship pring 2022 Term	BALANO UNIT PRICE 10 000.00 -1 000.00 -2 000.00	СЕ DUI QTY 1.00 1.00	E \$ 7 000.00 AMOUNT 10 000.00 -1 000.00 -2 000.00		
AME Description	BALANO UNIT PRICE 10 000.00 -1 000.00 -2 000.00 SUBT	СЕ DUI QTY 1.00 1.00 1.00	E \$ 7 000.00 AMOUNT 10 000.00 -1 000.00 -2 000.00 7 000.00		





Step 3: Enter the payer's information

- Please fill in the details below.
- Student's name and email address will be auto-filled on the invoice.
- Student needs to fill this out even if someone else is paying on behalf of the student.
- You may choose 'Country' depending on your bank account issued. For example, if your credit card or bank account is issued in the U.S, please choose the 'United States.'
- Agree to Flywire's terms and conditions by checking the box at the bottom of the form and clicking 'Continue.'

*The amount will be auto-filled based on your course credit.

	 Please provide additional information Please fill in the details of the person whose card/bank account will be used to pay 			
Korea				
George Mason University Korea will receive \$7,000.00	Email * mkfinan@gmu.edu	First name * Your First Name		
	Middle name	Last name * Your Last Name		
	Address * Your Address			
	City * Your City	State / Province / Region Your State		
	Zip code / Postal Code Your Postal Code	Country * Vinited States		
	+ 1 ~ Phone number * 703-993-2000			
	I have read, understand, and a Policy.	gree to the Flywire Terms of Use and Privacy		
Powered by <i>flywire</i> <u>Terms</u> P	Continue	\rightarrow		

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Step 4: Payment Invoice Information

• Please fill your first name and last name in the 'Student First Name' and 'Student Last Name' and click 'Continue.'



George Mason University Korea will receive

\$7,000.00

Please provide additional information
Invoice Information
Invoice Number * SP22_0001
Student First Name * Your First Name
Student Last Name * <mark>Your Last Name</mark>



PTIVacy

Continue





Step 5: Select your payment method

- Based on your country selection on page 3, Flywire will automatically display your local currency rate with the appropriate payment options, such as traditional bank transfer or debit/credit card payment.
- Traditional bank transfer (also known as a wire) is the most cost-effective method. Please note that to complete the payment, you will need to make arrangements with your bank (in person, online) and send your funds to Flywire in your chosen currency.

Attention: The payment method will vary depending on your home country, and the United States only allows you to pay through wire transfer.

• Select the payment you want to use and click 'Continue.'







Step 5-2: Select your payment method

• If you select your home country, but you don't see your home currency, don't worry — you can always pay in the currency of your institution or select a different currency by clicking the "Show additional currency options" link at the bottom of the page. Although the process and benefits will remain the same, your bank will handle the foreign exchange before sending the funds to Flywire.



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Step 5-3: Select your payment method

• Debit/credit card will allow you to make an online payment in your home currency. Contrary to a traditional international credit card payment, Flywire handles the foreign exchange, so you will know the exact amount that will be deducted from your account before you make your payment. **Please note that credit card payments are not available in every country. *Flywire does not provide an installment plan with credit cards.*

Credit Card Installment Method: You must contact your credit card company whether they provide you an installment payment plan after paying the tuition fee in Flywire. Some credit card companies may offer you an installment plan with an interest fee. Still, the rate and possibility will differ from your credit card score or the company's policy. Worst of scenario, an installment plan through a credit card is impossible.

- Flywire will then convert your currency and pay your institution.
- *Example*) when you're paying in the United Kingdom.







Step 6: For bank transfers payments

- Review your payment instructions and make your payment.
- Click 'GENERATE PAYMENT INSTRUCTIONS' to complete your payment.







Step 6-2: For bank transfers payments

- Please review the instruction carefully and make a payment.
- You will need to make arrangements with your bank (in person, online) and send your funds to Flywire in your chosen currency.
- Click 'Done.'

* No cash deposits or checks/cheques accepted.

GEORGE	Selec	ted payment method	
George Mason University Korea will receive	Bank Transfer in US Dollars (USD) \$ 7,025.00 includes \$ 25.00 fee (3 More info		
		•••	
	13, 2022 or your pay	ment will be cancelled automatically	
Please do not use this information.	REFERENCE / PAYMENT ID	\$ 7,025.00 GMK736963748	
This is just an example.	REMITTANCE INFORMATION / REFERENCE	GMK736963748 - George Mason University Korea	
	BENEFICIARY/RECIPIENT	Flywire Payments Corporation	
	BENEFICIARY/RECIPIENT ADDRESS	141 Tremont Street, 10th Floor, Boston, MA 02111	
	BENEFICIARY/RECIPIENT BANK	CITIBANK NA	
Powered by flywire <u>Terms</u> <u>Privacy</u>	BENEFICIARY/RECIPIENT	111 Wall Street, New York, New York	





Step 6-3: For bank transfers payments

You may also download a pdf file and bring it to your bank when you pay in person. In that case, please click 'download the instructions' below.

NOTES



George Mason University Korea will receive

\$7,000.00

To avoid delay in the payment process:

- · Reflect Flywire as beneficiary.
- · Please make sure that the Payment ID shown is included in the payment description or reference field. Otherwise, delays in processing your payment will be experienced.
- Please send United States Dollars (USD) to the above account. If any other currency is sent, payment will be returned.
- Please note that our account allows incoming ACH credit transfers.
- No cash deposits or checks/cheques accepted.
- For information about how to make an ACH or wire transfer. refer to this article https://help.flywire.com/hc/enus/articles/360020099298.

For your convenience, you can download the instructions.

Powered by **fluwire**

DONE

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Step 7: Email Notification

- Once you complete the process, you will receive a notification email from Flywire stating, 'Your payment to George Mason University Korea has been initiated.' You can see the general information of your transaction details.
- When you click 'download instructions, it will show bank information details.
- Example)

Flywire notification <no-reply@flywire.com>

Your payment to George Mason University Korea has been initiated

Office of Finance and Planning
 Completed on Friday, January 7, 2022.



Hi Your First Name,

This is an automated email to inform you that your payment to George Mason University Korea has been initiated.

In case you haven't sent us the funds already, please use the following instructions to proceed with your payment before 01/13/2022.



<u>Transaction details</u>: Invoice ID: SP22_0001 Payment ID: GMK736963748 Initiated date: 01/07/2022 George Mason University Korea will receive: USD 7 000.00 Amount to pay: USD 7 025.00

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Step 7-2: Email Notification

- Please make arrangements with your bank (in person, online) and send your funds to Flywire in your chosen currency.
- Example)

Payment Instructions

Summary

You've booked a payment of 7,025.00 USD to George Mason University Korea on **January 07, 2022**. Your institution will receive 7,000.00 USD.

George Mason University Korea has partnered with Flywire Payments Corporation or one of its affiliates to process international payments. As an agent of George Mason University Korea, Flywire remits funds to their accounts located in Korea, Republic of.

Additionally, this service allows George Mason University Korea to maintain the privacy of banking information to reduce susceptibility to fraudulent activity.

Amount and Currency to send	7,025.00 USD
Remittance Information / Reference	GMK736963748 - George Mason University Korea
Beneficiary/Recipient	Flywire Payments Corporation
Beneficiary/Recipient Address	141 Tremont Street, 10th Floor, Boston, MA 02111
Beneficiary/Recipient Bank	CITIBANK NA
Beneficiary/Recipient Bank Address	111 Wall Street, New York, New York 10043, United States
Beneficiary/Recipient Account Number	30993074
ABA/Routing Number	021000089
Beneficiary/Recipient Bank SWIFT/BIC Code	CITIUS33 (or CITIUS33XXX)

Details for Money Transfer





Track your payment

Payment tracking is available at flywire.com or through Flywire's mobile app. Log in to check your payment status and receive email notifications or opt into SMS text message alerts.

Flywire Helpdesk: <u>https://help.flywire.com/hc/en-us</u>

Need immedia	ate help?	EMAIL US	CALL US	LIVE CHAT
Flywire Helpdesk Support	Numbers: <u>htt</u>	ps://www.fly	wire.com/con	npany/call-us
flywire Platform ~ Indus	stries 🔨 Resources	∽ Company ∽	Q	⊕ ∨ Get a Demo
	Suppor	t Numbe	ers	
	D Domestic	I Internatio	nal	
Canada Toll free	US English Toll free		US Spanis	sh
D 800 346 9252 I +1 800 346 9252	D 80034 I +1800	6 9252 346 9252	D 85736 I +1857	36 5449 7 366 5449
UK	Spain		Nigeria	
 D 020 39 624 308 I +44 20 39 624 308 	D 96 013 I +34 96	0770 013 0770	D 1227 8 I +234 :	3882 1 227 8882
lavar	Kanaa		Hand Kan	- CAR
Japan	Toll free & do	mestic only		g SAR
I +81 3 4588 8293	D 07080	28 5301	I +852 3	3008 0220