



Department of Criminology, Law and Society

SUMMER SCHOLARSHIP APPLICATION

Request for Summer Funding from the Department

INSTRUCTIONS: The Department of Criminology, Law and Society is pleased to offer a competitive funding opportunity to promote doctoral student training, research, and professional development this summer. All doctoral students are invited to apply for a CLS Doctoral Student Summer Scholarship, which will support a variety of student activities including attendance at (virtual) methodological training programs, data collection related-expenses for dissertation research or other independent research projects, and tuition assistance for required course work over the summer. As noted in the attached, students may request stipend funding, so long as they are engaged in research over the summer. Please complete the following form and provide appropriate attachments to request travel funding from the department. *This form should also be used if you are requesting graduate student travel funding for conferences in July and/or August.

Student Name G Number Total \$ Requested

Mailing Address City, State & Zip Code

For tax purposes when processing your summer scholarship, please select one of the following:

- U.S. Citizen/lawful permanent resident Visa (F1) Visa (J1)

Direct Deposit:

For timely processing of your summer scholarship payment, please ensure you have enrolled in the following direct deposits across the University. To confirm this has been completed, check each corresponding box beside the direct deposit type.

- Student Accounts Accounts Payable Payroll

Attachments to include:

- 1-2 page proposal detailing the total amount of the funding requested, purpose of the funding, and how the scholarship will enhance the student’s professional development, research progress, and/or address a financial need
A copy of a current Curriculum Vitae
Budget to include estimated cost of summer expenses
If you are an international student, please contact the International Tax Office – (703) 993-2969 – to determine if you are liable for taxes. If you ARE liable for international tax, please factor this into your budget as this amount will automatically be deducted from your funding.

EXAMPLE INTERNATIONAL STUDENT BUDGET:

14% international tax rate
\$3,000 stipend for research
420 Tax amount (14% x \$3,000)

\$3,420 Total amount requested (list this at the top of this form)