



Undergraduate Academic Affairs  
College of Humanities and Social Sciences

RE-ENROLLMENT REQUEST FORM

OFFICE USE ONLY

Name: \_\_\_\_\_

G#: \_\_\_\_\_

Address: \_\_\_\_\_

Mason email: \_\_\_\_\_

Official correspondence will be sent to this address.

\_\_\_\_\_  
City State Zip

Telephone: \_\_\_\_\_ Message? yes/no  
if yes, we will leave a detailed message on voice mail

Major: \_\_\_\_\_

State your specific request and the details you wish the Dean to consider. Note that any required documentation must be provided within 30 days of receipt of your request to the Undergraduate Academic Affairs Office. **After 30 days, the request will be filed without review.**

Were you on academic suspension when you left George Mason University? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, skip the course selection section below, and provide a completed Academic Advisor Approval Form along with this form.

If no, then please complete the course selection section below.

Please list your proposed schedule in the space provided below

| Course Title and Number | Section Number | Repeat or New Course |
|-------------------------|----------------|----------------------|
|                         |                |                      |
|                         |                |                      |
|                         |                |                      |
|                         |                |                      |
|                         |                |                      |
|                         |                |                      |

**Read and Sign:** I understand that requests are not effective unless approved by the Undergraduate Academic Affairs Office. I certify that the above information is accurate and not in violation of the Honor Code. Acceptance of requests for Dean's review does not guarantee approval or a definite date when a decision can be reached. I have read and will comply with the rules, regulations, requirements and academic policies of the college and university.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date



## UNDERGRADUATE Re-enrollment Application

- **Must be submitted by the close of business on the first day of classes. Dean's signature is required after the first day of classes.**
- To be completed by Undergraduate students who have missed one or more consecutive semesters at Mason.
- Students who re-enroll must meet catalog/degree requirements that are in place at that time of re-enrollment.

G#: \_\_\_\_\_ Catalog year: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First M.I. Previous Name

E-mail Address: \_\_\_\_\_

Semester of Re-enrollment: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Major: \_\_\_\_\_  
Year Year Year

### Please circle the appropriate answers to the following questions:

1. Were you on academic suspension when you left George Mason University? **Yes No**
2. Is your cumulative GPA less than 2.0? **Yes No**
3. Are you changing your major? **Yes No** If yes, a Change/Declaration of Academic Program form must be attached.
4. Have more than 2 years passed since your last graded (including Withdrawals) semester? **Yes No**
5. Have you earned credit or a degree elsewhere during your absence from George Mason University without receiving permission from the Dean/Director of your school/college? **Yes No**
6. Have you ever been academically dismissed from George Mason University? **Yes No**
7. Have you ever been convicted of a felony? **Yes No**  
If yes, provide the date(s) of any conviction(s) and an explanation for each occurrence on a separate sheet of paper.
8. Have you ever been suspended or dismissed from another college/university for non-academic reasons? **Yes No**  
If yes, provide an explanation for each occurrence on a separate sheet of paper.
9. When last enrolled at George Mason University, were you an international student in F-1 or J-1 status? **Yes No**
10. Has your immigration status changed since your last enrollment? **Yes No**
11. Do you need an I-20 or DS-2019 form for F-1 or J-1 status? **Yes No**

- If you answered no to all of the questions above, only the advisor signature is required.
- If you answered yes to questions 1 or 2, take this form to your school/college undergraduate academic affairs/students services office for approval, then submit it to the Registrar's Office for processing.
- If you answered yes to questions 4, 5 or 6, you MUST REAPPLY to Mason. ([admissions.gmu.edu](http://admissions.gmu.edu))
- If you answered yes to questions 7 or 8 this application will be reviewed by the Admissions Office.
- If you answered yes to questions 9, 10 or 11, please contact the Office of International Programs and Services for assistance. Students who require immigration documents from the University will be required to provide documentation of financial support as required by law. Please obtain OIPS approval and submit this to the Registrar's Office for processing.
- BIS and NURS majors, your Department Chair must approve this form before it is processed.

*Failure to provide complete, accurate, and true information may result in dis-enrollment from the University and a referral to the Dean of Students.*

Advisor Approval (required): \_\_\_\_\_ Date: \_\_\_\_\_

Office of International Programs and Services (if required): \_\_\_\_\_ Date: \_\_\_\_\_

School/college undergraduate academic affairs/student services Approval (if required): \_\_\_\_\_ Date: \_\_\_\_\_

Admissions Approval (if required): \_\_\_\_\_ Date: \_\_\_\_\_

BIS/NURS Approval (if required): \_\_\_\_\_ Date: \_\_\_\_\_

- I certify that all information given on this application is complete, correct, and true. I will read and accept responsibility for the George Mason University Honor Code if I am approved for re-enrollment or re-admission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed forms: ☒ [regsite@gmu.edu](mailto:regsite@gmu.edu)