



### CHECKLIST TO REGISTER FOR PROJECT/THESIS CREDITS

Students should fill out sections 1 & 2 and have their committee chair sign in section 2. Submit this form to the MAIS office with an up-to-date curriculum worksheet signed by the concentration head, if one has not been submitted within the previous year.

#### 1. To be completed by the student:

\_\_\_\_\_  
STUDENT NAME G#

I am aware that the project/thesis submission deadline for the graduating term is the UDTs deadline found at <https://library.gmu.edu/udts>. Failure to meet this deadline will result in additional MAIS 798/799 credits in a following semester.

\_\_\_\_\_  
STUDENT SIGNATURE /DATE

#### PROJECT/THESIS COMMITTEE MEMBERS

\_\_\_\_\_  
COMMITTEE CHAIR GMU EMAIL  
*Project/Thesis committee chairs must be members of the Mason graduate faculty.*

\_\_\_\_\_  
COMMITTEE MEMBER #2 GMU EMAIL

\_\_\_\_\_  
COMMITTEE MEMBER #3 GMU EMAIL

#### 2. To be completed by the student and signed by the project/thesis committee chair:

I AM AWARE THAT \_\_\_\_\_ IS REGISTERING FOR \_\_\_\_\_  
*student name* *# of credits*

CREDITS OF \_\_\_\_\_ IN \_\_\_\_\_ OF \_\_\_\_\_  
year

\_\_\_\_\_  
COMMITTEE CHAIR SIGNATURE/DATE

*Please do not write below this line.*

#### 3. To be checked by the MAIS Graduate Coordinator:

- HAS A SIGNED, UP-TO-DATE CURRICULUM WORKSHEET ON FILE
- COMPLETED 27 GRADUATE CREDITS TOWARDS MAIS DEGREE
- PASSED MAIS 696/796
- PASSED MAIS 797
- TOOK RESEARCH METHODS (if required) COURSE NUMBER / GRADE \_\_\_\_\_ / \_\_\_\_\_
- APPROVED RESEARCH PROPOSAL (WITH SIGNATURE SHEET) SUBMITTED TO MAIS