

Master's Thesis Enrollment Request Form 2 (CRIM 799)
Department of Criminology, Law and Society

Instructions: Students must submit this form to the Graduate Director prior to the start of the semester in which they *first* enroll in CRIM 799. Students must have an MA Thesis Committee Form on file, or submit one along with this request.

Student Name: _____ **Date:** _____

Semester of First Enrollment in CRIM 799: _____

Number of Credit Hours Requested for First Semester (minimum of 3): _____

Student Responsibilities:

- 1) Students should familiarize themselves with departmental rules regarding master's theses:
<https://cls.gmu.edu/programs/la-ma-cls/requirements>

For example, please note:

- Students in Criminology, Law and Society who began **Fall 2017 or earlier:** apply 3 to 6 credits of CRIM 799 toward their degree. If you only apply 3 credits of 799 toward your degree, you will need to take an additional 3 credit elective course to reach the 30 credits required for the degree
- Students in Criminology, Law and Society who began **Fall 2018 or later:** apply 6 credits of CRIM 799 toward their degree
- Students in Criminology, Law and Society may enroll in more than 6 credits of CRIM 799, but only 6 will count toward the degree

- 2) Students should familiarize themselves with university rules regarding master's thesis credits:
<https://catalog.gmu.edu/policies/academic/graduate-policies/#text>

For example, please note:

- Students must register for a minimum of three credit hours in their first semester of 799. After that semester, students may enroll for one credit of 799 per semester and be considered full time, **if the following requirement is met:** the student, advisor and department chair must certify each semester that the student is working full time on the thesis.
- Students must maintain continuous enrollment in CRIM 799 until they submit their thesis. This means that students must enroll in a minimum of 1 credit of CRIM 799 each fall and spring semester until they submit their thesis. Students who submit their thesis in the summer must be enrolled in CRIM 799 that summer.
- Students have six years from the time of first enrollment as a degree-seeking student to submit their thesis.

- 3) Students must notify the Graduate Director prior to every semester they intend to enroll in CRIM 799, so that an Individualized Section Form can be completed and submitted to the Registrar's Office for enrollment processing. Students are responsible for verifying their enrollment in CRIM 799 (including the correct number of credits) and paying any associated fees.

Student Signature

I have read the instructions and the student responsibilities above.

Student Signature

Date

Department Signatures

Thesis Committee Chair

Date

CLS Graduate Director

Date