



## Department of Criminology, Law and Society

### MA THESIS FORM 2

#### Initial Enrollment in CRIM 799

**INSTRUCTIONS:** Students must submit this form to the Director of Graduate Programs **at least two weeks prior** to the start of the semester in which they *first* enroll in CRIM 799 (list below). Students must have MA Thesis Form 1 on file (or submit along with this request) and must enroll in at least 3 credits of CRIM 799 in their first semester of enrollment.

Student Name	G Number	Date
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First Semester of CRIM 799	Chair Name	Number of credits
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#### POLICIES & RESPONSIBILITIES

- Students and committee chairs should review all [CLS](#) and [University](#) (AP.6.9) thesis policies.
- Students must register for a minimum 3 credits in their first semester of 799. After that semester, students must enroll in at least 1 credit of 799 per semester (excluding summer) until the thesis is complete and has been successfully submitted to the library. Students who plan to defend their thesis during the summer must register for at least 1 credit of 799 in summer.
- Students have six years from the time of first enrollment as a degree-seeking student to submit their thesis.
- Students must notify the Director of Graduate Programs in writing **at least two weeks prior** to every semester to request the CRN to enroll in CRIM 799. Students are responsible for verifying their enrollment in CRIM 799, to include the correct number of credits, and pay any associated fees.
- The thesis committee chair is primarily responsible for directing the candidate's research and writing activities. The student is responsible for keeping all committee members informed of the scope, plan, and progress of the research as well as the writing of the thesis.

#### ACKNOWLEDGEMENT

I have read and understand the policies and responsibilities listed above and in the University Catalog.

Student	Signature	Date
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Committee Chair	Signature	Date
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#### DEPARTMENT SIGNATURE

Director of Graduate Programs*	Signature	Date
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*\*This signature confirms the student is cleared to enroll CRIM 799 via Patriot Web.*